

EAST ALLEN WATER WORKS DISTRICT

4033 HWY 26
OBERLIN, LA 70655
(337) 639-4956
FAX: (337) 639-4957

PRESIDENT:
THOMAS MCCLELLAND
VICE PRESIDENT:
NICHOLAS GRUNDY
SECRETARY:
GLORIA CARRIER

MEMBERS:
PHILIP BERTRAND
AVERY VICTORIAN
STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, January 13, 2025.

All members were present except Gloria Carrier.

A motion was made by Avery Victorian and seconded by Philip Bertrand to accept the minutes read by Thomas McClellan, President. Passed

A motion was made by Steven Manuel and seconded by Keith Robinson to accept Financial Statement.
Passed

A motion by Avery Victorian to raise rate per hour for Stephanie Ramos by \$3.00 and seconded by Nicholas Grundy.
Passed

A motion was made by Steven Manuel and seconded by Nicholas Grundy to pay bills.
Passed

A motion made by Nicholas Grundy and seconded by Keith Robinson to adjourn meeting.
Passed

Meeting adjourned at 6:00 pm.

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GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, February 18, 2025.

All members were present except Nicholas Grundy & Keith Robinson.

A motion was made by Steven Manuel and seconded by Philip Bertrand to accept the minutes read by Gloria Carrier, Secretary.

Passed

A motion was made by Steven Manuel and seconded by Avery Victorian to accept Financial Statement.

Passed

A motion was made by Philip Bertrand and seconded by Gloria Carrier to pay bills.

Passed

A motion made by Avery Victorian and seconded by Philip Bertrand to adjourn meeting.

Passed

Meeting adjourned at 6:20 pm.

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STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, March 17, 2025.

All members were present except Keith Robinson.

A motion was made by Steven Manuel and seconded by Nicholas Grundy to accept the minutes read by Gloria Carrier, Secretary.

Passed

A motion was made by Philip Bertrand and seconded by Nicholas Grundy to accept Financial Statement.

Passed

A motion was made by Nicholas Grundy and seconded by Avery Victorian to purchase a new work truck.

Passed

A motion was made by Gloria Carrier and seconded by Steven Manuel to pay bills.

Passed

A motion made by Avery Victorian and seconded by Steven Manuel to adjourn meeting.

Passed

Meeting adjourned at 6:20 pm.

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STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, April 14, 2025.

All members were present except Nicholas Grundy.

A motion was made by Steven Manuel and seconded by Keith Robinson to accept the minutes read by Gloria Carrier, Secretary.

Passed

A motion was made by Avery Victorian and seconded by Philip Bertrand to accept Financial Statement.

Passed

A motion was made by Gloria Carrier and seconded by Steven Manuel to pay bills.

Passed

A motion made by Keith Robinson and seconded by Avery Victorian to adjourn meeting.

Passed

Meeting adjourned at 6:25 pm.

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MEMBERS:
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AVERY VICTORIAN
STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, May 20, 2025.

All members were present except Nicholas Grundy.

A motion was made by Steven Manuel and seconded by Philip Bertrand to accept the minutes read by Gloria Carrier, Secretary.

Passed

A motion was made by Gloria Carrier and seconded by Avery Victorian to accept Financial Statement.

Passed

A motion was made by Keith Robinson and seconded by Steven Manuel to pay bills.

Passed

A motion made by Keith Robinson and seconded by Philip Bertrand to adjourn meeting.

Passed

Meeting adjourned at 6:10 pm.

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MEMBERS:
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AVERY VICTORIAN
STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, June 10, 2025.

All members were present except Nicholas Grundy and Gloria Carrier.

A motion was made by Steven Manuel and seconded by Avery Victorian to accept the minutes read by Thomas McClelland, President.

Passed

A motion was made by Steve Manuel and seconded by Philip Bertrand to accept Financial Statement.

Passed

A motion was made by Philip Bertrand and seconded by Keith Robinson to pay bills.

Passed

A motion made by Keith Robinson and seconded by Avery Victorian to adjourn meeting.

Passed

Meeting adjourned at 5:57 pm.

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AVERY VICTORIAN
STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting of the East Allen Water District was called to order at 5:30 pm, July 08, 2025.

All members were present except Philip Bertrand.

A motion was made by Nicholas Grundy and seconded by Avery Victorian to accept the minutes read by Gloria Carrier, Secretary.

Passed

A motion was made by Steve Manuel and seconded by Keith Robinson to accept Financial Statement.

Passed

A motion was made by Gloria Carrier and seconded by Avery Victorian to pay bills.

Passed

A motion made by Keith Robinson and seconded by Gloria Carrier to adjourn meeting.

Passed

Meeting adjourned at 6:05 pm.

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STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting Minutes August 12, 2025

Call to Order

The regular meeting of the East Allen Water Works District was called to order at 5:30 PM on August 12, 2025 at 4033 Highway 26, Oberlin by President of the Board, Tommy McClelland.

Present

Thomas McClelland, President	Steven Manuel, Board Member
Nicholas Grundy, Vice President	Avery Victorian, Board Member
Gloria Carrier, Secretary	Gerald Keith Robinson, Board Member
Philip Bertrand, Board Member	

Absent

None

Approval of Minutes

Motion by Steve Manuel and seconded by Nicholas Grundy to accept the minutes read by Gloria Carrier. The motion was approved unanimously.

Financial Report Review

Motion by Avery Victorian and seconded by Gloria Carrier to accept the Financial Statement. The motion was approved unanimously.

Business from the Previous Meeting

Motion by Avery Victorian and seconded by Philip Bertrand to agree on a sealed bid sale of the 2016 F-150 with a minimum bid of \$9,000.00. The motion was approved unanimously.

New Business

No new business.

Accounts Payable Review

Motion by Steve Manuel and seconded by Keith Robinson to pay bills. The motion was approved unanimously.

Open Discussion/Public Participation

Manager, Sherwin Carrier, requested a raise in pay for Operator, McKinley Storer. Board unanimously agreed to increase rate per hour by \$1.50.

Adjournment

Motion made by Keith Robinson and seconded by Philip Bertrand to adjourn meeting. The motion was approved unanimously.
Meeting adjourned at 6:25 PM.

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Meeting Minutes September 09, 2025

Call to Order

The regular meeting of the East Allen Water Works District was called to order at 5:30 PM on September 09, 2025 at 4033 Highway 26, Oberlin by President of the Board, Tommy McClelland.

Present

Thomas McClelland, President	Steven Manuel, Board Member
Nicholas Grundy, Vice President	Avery Victorian, Board Member
Philip Bertrand, Board Member	Gerald Keith Robinson, Board Member

Absent

Gloria Carrier, Secretary

Approval of Minutes

Motion by Steven Manuel and seconded by Avery Victorian to accept the minutes read by Thomas McClelland, President. The motion was approved unanimously.

Financial Report Review

Motion by Philip Bertrand and seconded by Nicholas Grundy to accept the Financial Statement. The motion was approved unanimously.

Business from the Previous Meeting

No old business.

New Business

No new business.

Accounts Payable Review

Motion by Keith Robinson and seconded by Avery Victorian to pay bills. The motion was approved unanimously.

Adjournment

Motion made by Keith Robinson and seconded by Philip Bertrand to adjourn meeting. The motion was approved unanimously.
Meeting adjourned at 7:45 PM.

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Meeting Minutes October 21, 2025

Call to Order

The regular meeting of the East Allen Water Works District was called to order at 5:30 PM on October 21, 2025 by President of the Board, Tommy McClelland.

Present

Thomas McClelland, President	Steven Manuel, Board Member
Nicholas Grundy, Vice President	Avery Victorian, Board Member
Gloria Carrier, Secretary	Gerald Keith Robinson, Board Member
Philip Bertrand, Board Member	

Absent

No board members were absent.

Approval of Minutes

Motion by Avery Victorian and seconded by Steven Manuel to accept the minutes read by Gloria Carrier, Secretary. The motion was approved unanimously.

Financial Report Review

Motion by Philip Bertrand and seconded by Avery Victorian to accept the Financial Statement. The motion was approved unanimously.

Business from the Previous Meeting

No old business.

New Business

No new business.

Accounts Payable Review

Motion by Steven Manuel and seconded by Gloria Carrier to pay bills. The motion was approved unanimously.

Adjournment

Motion made by Keith Robinson and seconded by Nicholas Grundy to adjourn meeting. The motion was approved unanimously.
Meeting adjourned at 6:25 PM.

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Meeting Minutes November 18, 2025

Call to Order

The regular meeting of the East Allen Water Works District was called to order at 5:30 PM on November 18, 2025 by President of the Board, Tommy McClelland.

Present

Thomas McClelland, President
Nicholas Grundy, Vice President
Gloria Carrier, Secretary
Philip Bertrand, Board Member

Steven Manuel, Board Member
Avery Victorian, Board Member
Gerald Keith Robinson, Board Member

Absent

No board members were absent.

Approval of Minutes

Motion by Steven Manuel and seconded by Avery Victorian to accept the minutes read by Gloria Carrier, Secretary. Motion passed.

Financial Report Review

Motion by Philip Bertrand and seconded by Nicholas Grundy to accept the Financial Statement. Motion passed.

Business from the Previous Meeting

No old business.

New Business

No new business.

Accounts Payable Review

Motion by Steven Manuel and seconded by Philip Bertrand to pay bills. Motion passed.

Adjournment

Motion made by Keith Robinson and seconded by Nicholas Grundy to adjourn meeting. Motion passed.

Meeting adjourned at 6:10 PM.

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Meeting Minutes December 9, 2025

Call to Order

The regular meeting of the East Allen Water Works District was called to order at 5:30 PM on December 9, 2025 by President of the Board, Tommy McClelland.

Present

Thomas McClelland
Gloria Carrier
Philip Bertrand

Steven Manuel
Avery Victorian
Gerald Keith Robinson

Absent

Nicholas Grundy

Approval of Minutes

Motion by Steven Manuel and seconded by Avery Victorian to accept the minutes read by Gloria Carrier, Secretary. Motion passed.

Financial Report Review

Motion by Steven Manuel and seconded by Keith Robinson to accept the Financial Statement. Motion passed.

Business from the Previous Meeting

No old business.

New Business

No new business.

Accounts Payable Review

Motion by Steven Manuel and seconded by Philip Bertrand to pay bills. Motion passed.

Adjournment

Motion made by Keith Robinson and seconded by Avery Victorian to adjourn meeting. Motion passed.

Meeting adjourned at 6:00 PM.