

EAST ALLEN WATER WORKS DISTRICT

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PRESIDENT:
THOMAS MCCLELLAND
VICE PRESIDENT:
NICHOLAS GRUNDY
SECRETARY:
GLORIA CARRIER

MEMBERS:
PHILIP BERTRAND
AVERY VICTORIAN
STEVEN MANUEL
GERALD KEITH ROBINSON

Meeting Minutes May 12, 2026

Call to Order

The regular meeting of the East Allen Water Works District was called to order at 5:55 PM on May 12, 2026 by Board Member, Philip Bertrand.

Present

Thomas McClelland
Philip Bertrand

Avery Victorian
Steven Manuel

Keith Robinson

Absent

Nicholas Grundy and Gloria Carrier

Approval of Minutes

Motion by Steven Manuel and seconded by Avery Victorian to accept the minutes read by Stephanie Ramos, Office Manager. Motion passed.

Financial Report Review

Motion by Keith Robinson and seconded by Steven Manuel to accept the Financial Statement. Motion passed.

Business from the Previous Meeting

Review of rate study and deciding factors. Rate study presented by Rusty Reeves.

New Business

Review of resumes for clerk position.

Motion by Philip Bertrand and seconded by Steven Manuel to pay off Water Revenue Bond, Series 2010B by June 1, 2026. Rate increase not implemented at this time. Review of financial statement after bond payoff at the end of current fiscal year will determine if a rate increase will be implemented. In addition, after bond payoff, a contingency bank account (reserve account) will be opened and 50% of monies saved from paying on revolving bond loan will be deposited into new contingency account for repairs and maintenance on water wells and infrastructure.

Monies from Bond/Sinking Fund, Reserve Funds and Depreciation bank accounts will be used to pay the Water Revenue Bond loan. Will get approval from lawyer's office of Adams & Reese, LLP.

Re-election of board members at next special meeting set for next week.

Accounts Payable Review

Motion by Steven Manuel and seconded by Avery Victorian to pay bills. Motion passed.

Adjournment

Motion made by Keith Robinson and seconded by Steven Manuel to adjourn meeting. Motion passed.

Meeting adjourned at 7:35 PM.