EAST ALLEN WATER WORKS
4033 HIGHWAY 26, OBERLIN, LA 70655
(337) 639-4334 OR (337) 603-9705
Email: eastallenwaterworks@hotmail.com
Website: eastallen.myruralwater.com

APPLICATION FOR RESIDENTIAL UTILITY SERVICE

OFFICE USE ONLY:

Date: _____

Location # of New Service: _____ **Prior Account Name: _____**

Rent Deposit Amount: $_____ **CASH** **CHECK** **CC**

Connection Fee: $_____ **CASH** **CHECK** **CC**

RENTER APPLICATION

Name: _____ Phone No: _____ Birth Date: ____/____/_____

Mailing Address: _____

Location Address: _____

E-mail Address: _____

Your Social Security Number: _____ Your Driver's License Number: _____

Landlord's Name and Phone: _____

Has EAWW ever provided water service for you? Yes ____ No ____

If yes, where? _____ When: _____

Your Employer: _____ Phone No: _____ Years Employed: _____

Employer Address: _____

Spouse's Name: _____ Spouse's Cell Phone Number: _____

I authorize EAWW to release information on my account and give full access for account services to my spouse

Yes ____ No _____

Name of Nearest Relative *Not* Living with You: _____ How Related: _____

Address: _____ Phone No: _____

The undersigned hereby request East Allen Water Works to render water service at the above service address, and agrees to receive from and pay the EAWW for all such services required on the premises at the above address, in accordance with the applicable rates. The undersigned also understands that when the service is connected, EAST ALLEN WATER WORKS *is not responsible for any water damage that may occur inside the residence due to any outlets left open*.

Payments are due by the 10th of every month and after the 10th there is a 10% late fee charged. Water service will be disconnected if amount is not paid by the 20th. A reconnection fee will be charged for service to be reconnected. The first time for reconnection is $50.00, the second time is $75.00 and the 3rd time is $100.00. A connection fee of $25.00 is also charged for service to be turned on or if the customer moves within the water district and request a transfer.

THE FOLLOWING IS NEEDED TO RECEIVE WATER FROM EAST ALLEN WATER WORKS:

RENTER

- **_____ COPY OF DRIVER'S LICENSE**
- **_____ RENTER'S AGREEMENT SIGNED BY RENTER AND LANDLORD**
- **_____ RENTER'S DEPOSIT OF $100.00 FOR ALL RENTERS**
- **_____ CONNECTION FEE OF $25.00**

I HEREBY APPLY FOR UTILITY SERVICE AT THE ABOVE ADDRESS AND AGREE TO USE AND PAY THEREFORE IN ACCORDANCE WITH THE RATES, RULES AND REGULATIONS LEGALLY IN EFFECT FOR EAST ALLEN WATER WORKS. I WILL BE RESPONSIBLE FOR ALL THE WATER BILLS DUE TO EAST ALLEN WATER WORKS INCURRED AT THE ABOVE ADDRESS.

Signature of Applicant _____ Date_____

Customers of East Allen Water Works:

In an effort to enhance efficiency and provide better customer service, East Allen Water Works has “Radio Read Meters”. Each meter will have a small radio transmitter that sends the current meter readings to the computer.

If a meter is damaged due to tampering, damage from running over it with vehicle/equipment or any other type of damage **the customer is responsible for the replacement cost**.

The cost will be $350.00.

Thank you for your corporation.

East Allen Water Works

Customer agrees to the above and will be responsible for any damage.

Customer Signature: _____ Date: _____

****UPDATE LEAD AND COPPER SPREADSHEET****

PREVIOUS CUSTOMER NAME:

_____

OFFICE USE ONLY:

PREVIOUS CUSTOMER LOCATION #:

_____

Customer: _____

METER #: _____

SERIAL #: _____

PREVIOUS READINGS: _____

AMOUNT OF DEPOSIT: $100.00
AMOUNT OF CONNECTION FEE: $25.00

CHECK AMOUNT: _____
CHECK #: _____
NAME ON CHECK: _____

CREDIT CARD AMOUNT: _____ + CARD FEE: _____ = _____
APPROVAL CODE: _____

CASH AMOUNT: _____
RECEIPT#: _____ OR COPY OF RECEIPT

DATE ENTERED INTO SYSTEM: _____

DATE OF CONNECTION: _____

NOTES: _____
_____
_____

AUTHORIZED OFFICE PERSONNEL: _____ DATE: _____

CUSTOMER COPY

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Signature of Applicant _____ Date_____

EAST ALLEN WATER WORKS DISTRICT

4033 HWY 26
OBERLIN, LA 70655
Office: (337) 639-4956 Cell: (337) 603-9705
E-mail: eastallenwaterworks@hotmail.com

PRESIDENT:
THOMAS MCCLELLAND
VICE PRESIDENT:
NICHOLAS GRUNDY
SECRETARY:
GLORIA CARRIER

MEMBERS:
PHILIP BERTRAND
AVERY VICTORIAN
STEVEN MANUEL
GERALD KEITH ROBINSON

DISCONNECT CHARGES

All account balances are due in full by the 10th of each month. After the 10th of the month, a 10% late charge will be added and all accounts not paid in full by the 20th of each month will be ***disconnected.***

All accounts that are disconnected for non-payment shall remain disconnected until all delinquent amounts, as well as the reconnection fee have been paid. Reconnections are not made after 2:00 pm on business days. Reconnections are not made on weekends or holidays.

It is illegal for a property owner to turn the meter back on after it is disconnected without payment of the water bill and disconnect fees. ***This act will be reported to the Allen Parish Sheriff's office****.*

Disconnection charges are as follows:
1st cut-off $ 50.00
2nd cut-off $ 75.00
3rd cut-off $100.00 and will remain thereafter

You may pay by the following ways:
In Person: 4033 Highway 26, Oberlin, LA 70655
By Mail: 4033 Highway 26, Oberlin, LA 70655
Drop Box: 4033 Highway 26, Oberlin, LA 70655
By Phone: (337) 639-4956 or (337) 603-9705
By Web Site: eastallen.myruralwater.com

There will not be any exceptions for extensions. The Louisiana Legislative Auditor requires these rules to be followed. We will not put our company in a position of compromise for a customer's non-payment.

Thank you,
Sherwin Carrier
(337) 526-4253

EAST ALLEN WATER WORKS

RENTER & OWNER RESPONSIBILITY

This Rental Agreement entered into on the _____ day of _____, between _____, Owner of Property and _____, the Renter of Property located at _____. Renters are responsible for the deposit of $100.00 for water and $25.00 connection fee at the property.

CONNECTION FEE IS NONREFUNDABLE

IF TENANT LEAVES A BALANCE TO EAST ALLEN WATER WORKS THE $100.00 DEPOSIT WILL BE USED FOR THE OUTSTANDING BALANCE. THE LANDLORD WILL BE RESPONSIBLE FOR THE COLLECTION AND PAYMENT OF ANY REMAINING BALANCE. NO SERVICE WILL BE PROVIDED UNTIL TOTAL BALANCE IS PAID IN FULL AT THIS LOCATION.

EAST ALLEN WILL NOT BE RESPONSIBLE FOR ANY DAMAGES AT PROPERTY.

_____
Owner

_____
Renter